

## FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

(Pursuant to Regulation 46 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015)

- A. A detailed induction programme is in place to familiarise the new Directors the entire operations of the Company. This programme includes corporate presentation and also presentations by business/functional heads.
- B. To familiarise the Directors with the business of the Company, a detailed presentation by functional heads was arranged at the end of each Board meeting. Four such presentations have been made during the year 2015-16. All the Independent Directors have attended the same.
- C. New enactments/regulations relevant to the business of the Company and amendments thereto are being updated to the Directors wherever there is any new legislation or amendments.
- D. Factory visit was arranged for the Directors to understand the business, products, process of the Company.
- E. Along with the appointment letter the Directors are furnished with a copy of the Schedule IV of the Companies Act, 2013 which contain the guidelines for professional conduct, role and functions, duties etc. together with a summary of the relevant provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015. A copy of the Code of Conduct for the Directors is also shared with them for information and adherence.